



EMERGENCY PREPAREDNESS Webinar For RHCs

CMS Policy and Procedure Template



HBS

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Meet the Panelist



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[RHC Information Exchange Group on Facebook](#)

• "A place to share and find information on RHCs."



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What does Healthcare Business Specialists do?

- 1. We prepare Medicare and Medicaid Cost Reports for Rural Health Clinics. In 2016, we will prepare 140 cost reports.**
- 2. We prepare annual evaluations of RHCs. We conduct 50 of these on an annual basis.**
- 3. We help clinics startup as RHCs. (about 30 per year)**
- 4. Billing and Cost Report Seminars**



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About this Webinar





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Disclaimer

1. This is being recorded, if you do not agree – please disconnect.
2. To watch this and our other Webinars:
https://www.youtube.com/channel/UCXW4pkwNzDXVTMFrFwMy2_A
3. Information is current as of 7/25/2017.





Files and PDFs

1. **There are five files and PDFs that you can use to prepare the Emergency Preparedness Policy and Procedures.**





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Questions or Comments?

Press the raise your hand button and I will open your phone line after the 30 minute presentation.



The New Emergency Preparedness Plans Must be implemented by 11/15/2017





CRITICAL DECISION SUPPORT

BEFORE, DURING AND AFTER CRISIS

FIRESTORM is the nationally recognized leader in Crisis Management

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RULE READY?

If you are a Health Care Provider and unprepared for the
2017 Emergency Preparedness Rule,
you will be out of compliance in exactly:



[Resources](#) | [Contact Firestorm](#)

Definitions of Key Terms



Source

<https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Downloads/FAQ-Round-Four-Definitions.pdf>

Emergency Preparedness

- Emergency Preparedness Program: The Emergency Preparedness Program is a facility's comprehensive approach to meeting the health and safety needs of their patient population and provides facilities with guidance on how to respond to emergency situations that could impact the operation of the facility, such as natural or man-made disasters. It includes (1) all-hazards risk assessment and emergency planning, (2) development and implementation of policies and procedures, (3) a communication plan, and (4) training and testing. The program as a whole consists of the Emergency Plan, which is based on the four core elements.

Emergency Plan

- Emergency Plan: An emergency plan is one part of a facility's emergency preparedness program and provides the framework which includes conducting facility-based and community-based risk assessments that will assist a facility in addressing patient needs along with the continuity of business operations. Additionally, a plan will support, guide and ensure a facility's ability to collaborate with local emergency preparedness officials.

Hazard Vulnerability Assessments (HVAs)

- Hazard Vulnerability Assessments (HVAs)(2) are systematic approaches to identifying hazards or risks that are most likely to have an impact on a healthcare facility and the surrounding community. The HVA describes the process by which a provider or supplier will assess and identify potential gaps in its emergency plan(s)

(2)The Assistant Secretary for Response and Preparedness (ASPR) Technical Resources Assistance Center and Information Exchange (TRACIE) Hazard Vulnerability/Risk Assessment.

<https://asprtracie.hhs.gov/technicalresources/3/Hazard-Vulnerability-Risk-Assessment/0>

Kaiser Permanente Tool: <https://www.calhospitalprepare.org/hazard-vulnerability-analysis>

Full-Scale & Facility-Based Exercises

- Full-Scale Exercise: A full scale exercise is a multi-agency, multijurisdictional, multi-discipline exercise involving functional (for example, joint field office, emergency operation centers, etc.) and “boots on the ground” response (for example, firefighters decontaminating mock victims).
- Facility-Based: When discussing the terms “all-hazards approach” and facility-based risk assessments, we consider the term “facility-based” to mean that the emergency preparedness program is specific to the facility. Facility-based includes, but is not limited to, hazards specific to a facility based on the geographic location; Patient/Resident/Client population; facility type and potential surrounding community assets (i.e. rural area versus a large metropolitan area).

Full-Scale & Facility-Based Exercises



Lessons Learned: If you are having a drill ensure that all authorities and participants are informed ahead of time.

What does an EP Plan look like?

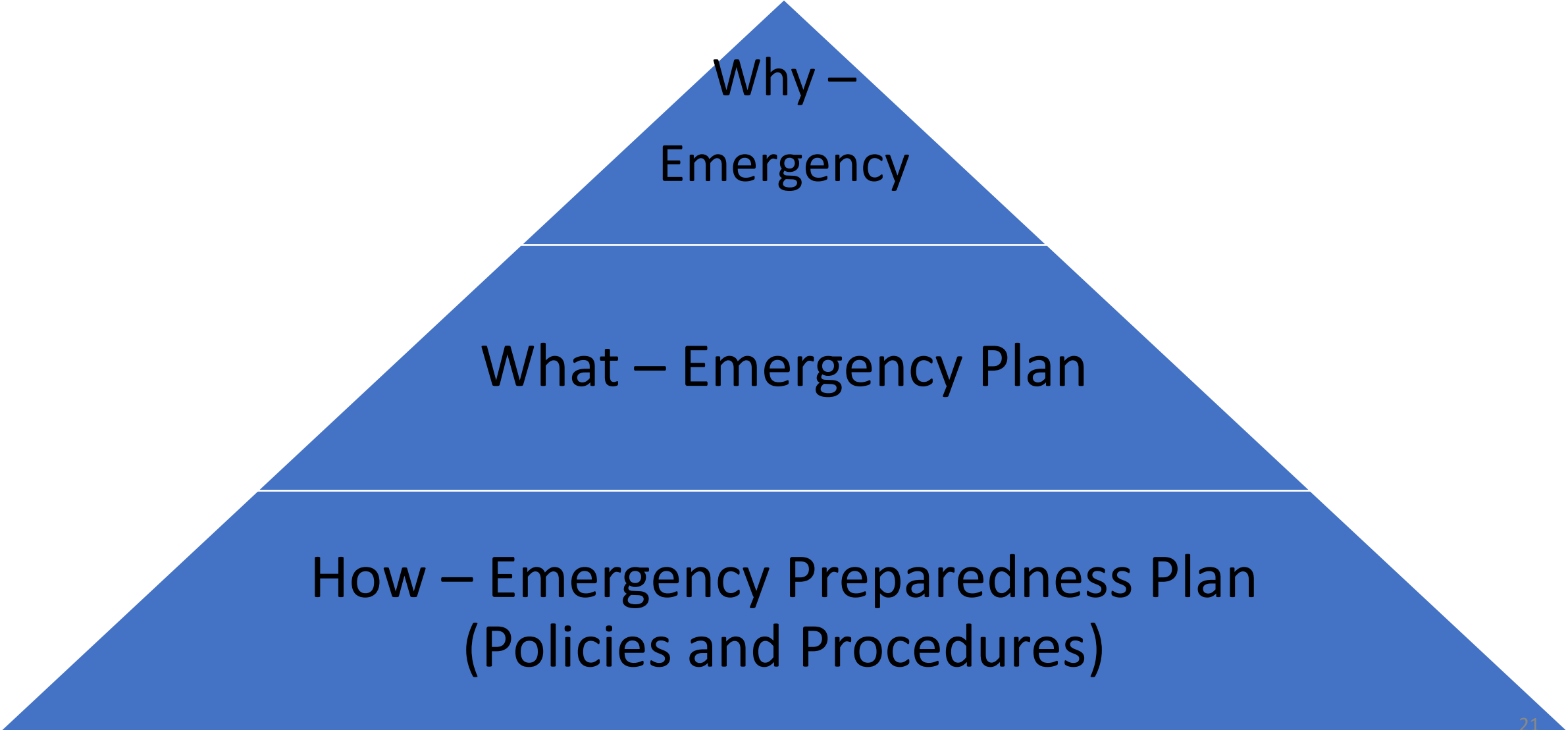
- **Emergency Preparedness Program** must be established and maintained by RHCs. An EP program includes:
 - A facility-based and community-based **Risk Assessment** utilizing an all hazards approach and an **Emergency Plan** based upon the **RA**.
 - **Emergency Policies and Procedures** based upon Risk Assessment and Emergency Plan. (How are you going to implement the EP)
 - A **Communication Plan which** identifies staff, providers, volunteers, state and federal contacts and methods to contact them.
 - **Testing and Training** of the procedures annually through exercises including at least one community-based or facility-based exercise and one Table-Top Exercise. (or two community-based/facility based)

Table-Top Exercise

- Table-top Exercise (TTX): A table-top exercise is a group discussion led by a facilitator, using narrated, clinically-relevant emergency scenario, and a set of problem statements, directed messages, or prepared questions designed to challenge an emergency plan. It involves key personnel discussing simulated scenarios, including computer-simulated exercises, in an informal setting. TTXs can be used to assess plans, policies, and procedures.



The Hierarchy of EP Planning



Why –
Emergency

What – Emergency Plan

How – Emergency Preparedness Plan
(Policies and Procedures)

The Emergency Preparedness Action Plan

1. Read the Regulations, Resources, Templates & watch MLM Videos.

2. Document any and all activities that are spent on EP. (phone calls)

3. Select an Emergency Preparedness Champion to lead the process and an Executive Team of three or more to implement EP.

4. Reach out to the local, CERT, county, state EP officials or coalitions and piggyback off their efforts. Be involved with any drills or tabletops.

5. Conduct the all hazards risk assessment or use the one obtained in 4. if appropriate.

6. Prepare your Emergency Plan to address the most common hazards.

7. Prepare your Emergency Policy and Procedures implementing EP.

8. Prepare your Communication Plan including how to contact people.

The Emergency Preparedness Action Plan (2)

9. Train everyone in the RHC about the EP Plan. Test and document.

10. Train volunteers (spouses or immediate family in smaller RHCs) on HIPAA, OSHA, and the Emergency Plan.

11. Participate in a community-wide drill or a facility-drill if one is not available. Write up any lessons learned from the drill.

12. Participate in another community-wide drill or facility-drill or conduct a table-top exercise instead. (Recommended)

13. Review, Update and Approve (RUA) changes to the EP, EPP, and CP yearly.

14. Repeat the following year. Document. Document. Document.

Information for the Communication Plan

Description	What is needed for the Communication Plan
Employees	Names, Position, Phone Numbers – Cell, Home phone, Email, Emergency Contact including name and Cell, Home phone, Email. Any other secondary ways to contact them in case of emergency.
Volunteers	Names, Licensure, Phone Numbers – Cell, Home phone, Email, Emergency Contact including name and Cell, Home phone, Email. Any other secondary ways to contact them in case of emergency.
Incident Command Center/County EP Director/Coalitions	Name, Phone Number, Email. Secondary way to communicate. Address to report if needed or to call.
911 Emergency	Phone number to call in case of an emergency.
Utilities	Who to call in case of an emergency. Phone Number.
Fire Depart.	Who to call in case of an emergency. Phone Number.
Telephone	Who to call in case of an emergency. Phone Number.



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Emergency Preparedness Resources at

www.ruralhealthclinic.com

Healthcare Business Specialists, LLC has included a Resource page for RHCs to comply with Emergency Preparedness regulations on our website. We have copied the information and links in this newsletter for your convenience and will continue to update the website as obtain more information and resources for RHCs in complying with the Emergency Preparedness requirements. Here is the link:

[HTTP://WWW.RURALHEALTHCLINIC.COM/EMERGENCY-PREPAREDNESS](http://www.ruralhealthclinic.com/emergency-preparedness)



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The language of Emergency Preparedness is very specific. CMS has provided definitions of the terms used when discussing Emergency Planning for healthcare providers. We provide the link to the definitions below:

- [CMS Definitions of terms used in Emergency Preparedness](#)
- [CMS Resources at your Fingertips by ASPR Tracie \(16 page PDF with a list of resources\)](#)
- [CMS Interpretative Guidelines - Appendix Z released June 8, 2017](#)



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Emergency Preparedness Resources at www.ruralhealthclinic.com

Healthcare Business Specialists has provided some sample Emergency Preparedness policies and procedures for RHCs:

- [Emergency Preparedness Sample Policies and Procedures for RHCs](#)
- [Emergency Preparedness Policy and Procedure Plan Sample Manual \(Part 1 of 2 PDF\)](#)
- [Emergency Preparedness Policy and Procedure Plan Sample Manual \(Part 2 of 2 PDF\)](#)



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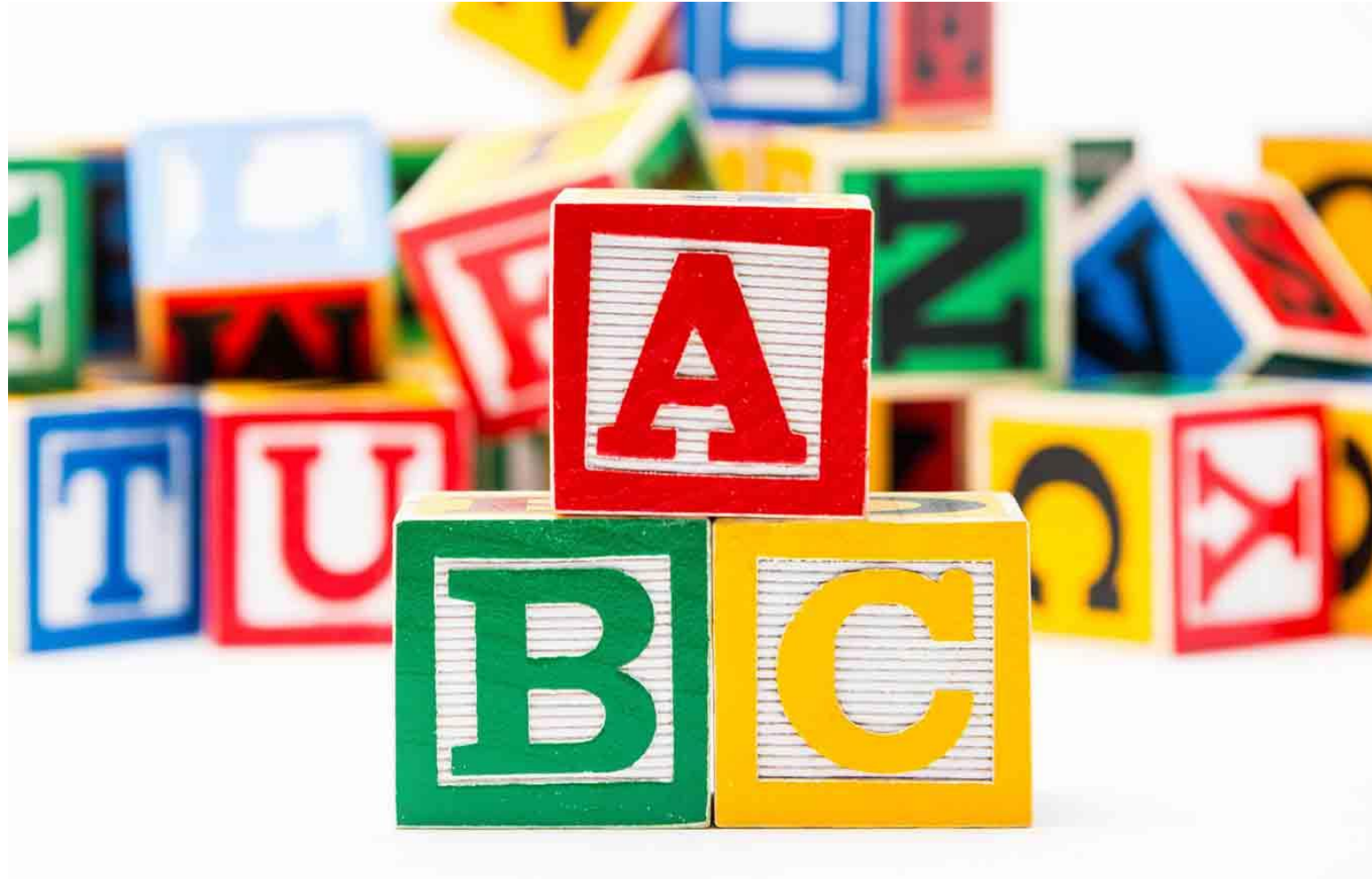
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CMS Online Training Modules: CMS has recently published training modules for Emergency Preparedness and it is highly recommended that you go through these modules to help you understand what the RHC inspectors will be looking for:

- [CMS Online Training Module for Emergency Preparedness Inspectors \(includes more than just RHCs\)](#)
- [FEMA Online Training Module for Incident Command Center operations](#)

Back to the Basics – How we got Here



Why do we have these new Emergency Preparedness Rules?

The difference between an Emergency and a Disaster is often Preparation.



Out with the Old



The prior regulations required RHCs to prepare for emergencies via three provisions:

1. Training staff in handling emergencies;
2. Placing exit signs in appropriate locations; and
3. Taking other appropriate measures consistent with the conditions of the area where the clinic is located.

Compliance Deadlines for RHCs

Facilities are expected to be in compliance with the requirements by 11/15/2017.

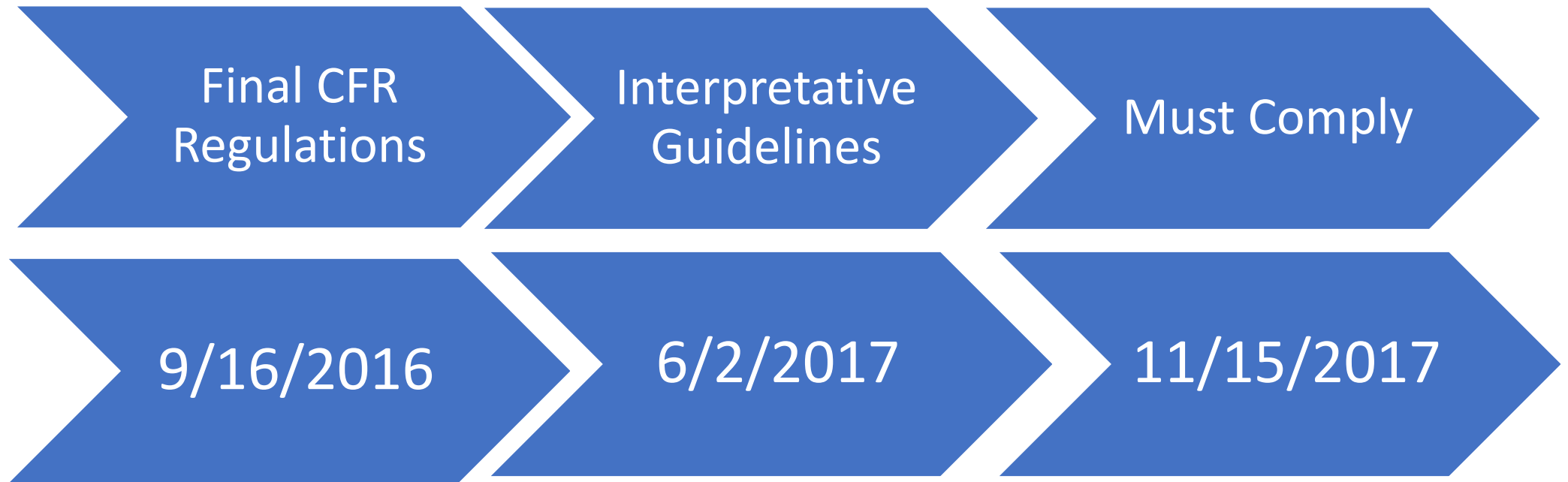
In the event facilities are non-compliant, the same general enforcement procedures will occur as is currently in place for any other conditions or requirements cited for non-compliance.

Source: CMS MLM Webinar

CMS will follow the normal inspection schedule for RHCs. There will not be special inspections for Emergency Preparedness.



Emergency Preparedness Timeline



Final EP Regulation (186 PDF) <https://www.gpo.gov/fdsys/pkg/FR-2016-09-16/pdf/2016-21404.pdf>

Emergency Preparedness (EP) Regulations Website

<https://www.cms.gov/medicare/provider-enrollment-and-certification/surveycertemergprep/emergency-prep-rule.html>

The screenshot shows the CMS.gov website page for the Emergency Preparedness Rule. The header includes the CMS.gov logo, navigation links (Home, About CMS, Newsroom, FAQs, Archive, Share, Help, Print), and a search bar. A secondary navigation bar contains categories like Medicare, Medicaid/CHIP, Medicare-Medicaid Coordination, Private Insurance, Innovation Center, Regulations & Guidance, Research, Statistics, Data & Systems, and Outreach & Education. The breadcrumb trail reads: Home > Medicare > Survey & Certification - Emergency Preparedness > Emergency Preparedness Rule. The left sidebar lists various links under 'Survey & Certification - Emergency Preparedness', with 'Emergency Preparedness Rule' highlighted. The main content area is titled 'Emergency Preparedness Rule' and contains the following text:

Survey & Certification- Emergency Preparedness Regulation Guidance

Guidance for Surveyors, Providers and Suppliers Regarding the New Emergency Preparedness (EP) Rule

On September 8, 2016 the Federal Register posted the final rule *Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers*. The regulation goes into effect on November 16, 2016. Health care providers and suppliers affected by this rule must comply and implement all regulations one year after the effective date, on November 16, 2017.

Purpose: To establish national emergency preparedness requirements to ensure adequate planning for both natural and man-made disasters, and coordination with federal, state, tribal, regional and local emergency preparedness systems. The following information will apply upon publication of the final rule:

- Requirements will apply to all 17 provider and supplier types.
- Each provider and supplier will have its own set of Emergency Preparedness regulations incorporated into its set of conditions or requirements for certification.
- Must be in compliance with Emergency Preparedness regulations to participate in the Medicare or Medicaid program. The below downloadable sections will provide additional information, such as the background and overview of the final rule and related resources.

Additional information has been provided on the left side hyperlinks categorized by information from the EP Rule, such as the Emergency Preparedness Plan, Communication Plan, Policies and Procedures and Testing.

Note: For Medicaid-only facilities (other than ICF-IIDs and PRTFs), please contact your State Medicaid Agency to determine whether you are required to meet the Emergency Preparedness requirements under the Final Rule.

If you have questions as to whether your healthcare facility is required to comply with the final rule, please refer to the downloads section below and the attachment labeled 17 Facility- Provider Supplier Types Impacted. Additionally, please contact your specific facility CFO, CEO, Human Resource Staff, etc. to determine what Medicare certified provider number you are associated/certified under, which will determine which requirements you need to comply with.

The below downloadable sections will provide additional information, such as the background and overview of the final

The CMS Rules Apply to...

Inpatient

- Hospitals
- Critical Access Hospitals
- Religious Nonmedical Health Care Institutions (RNHCIs)
- Psychiatric Residential Treatment Facilities (PRTFs)
- Long-Term Care (LTC) / Skilled Nursing Facilities
- Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID)



Outpatient

- Ambulatory Surgical Centers
- Clinics, Rehabilitation Agencies, and Public Health Agencies as Providers of Outpatient Physical Therapy and Speech-Language Pathology Services
- Community Mental Health Centers (CMHCs)
- Comprehensive Outpatient Rehabilitation Facilities (CORFs)
- End-Stage Renal Disease (ESRD) Facilities
- Rural Health Clinics (RHCs) and Federally Qualified Health Centers (FQHCs)
- Home Health Agencies (HHAs)
- Hospice
- Organ Procurement Organizations (OPOs)
- Programs of All-Inclusive Care for the Elderly (PACE)
- Transplant Centers

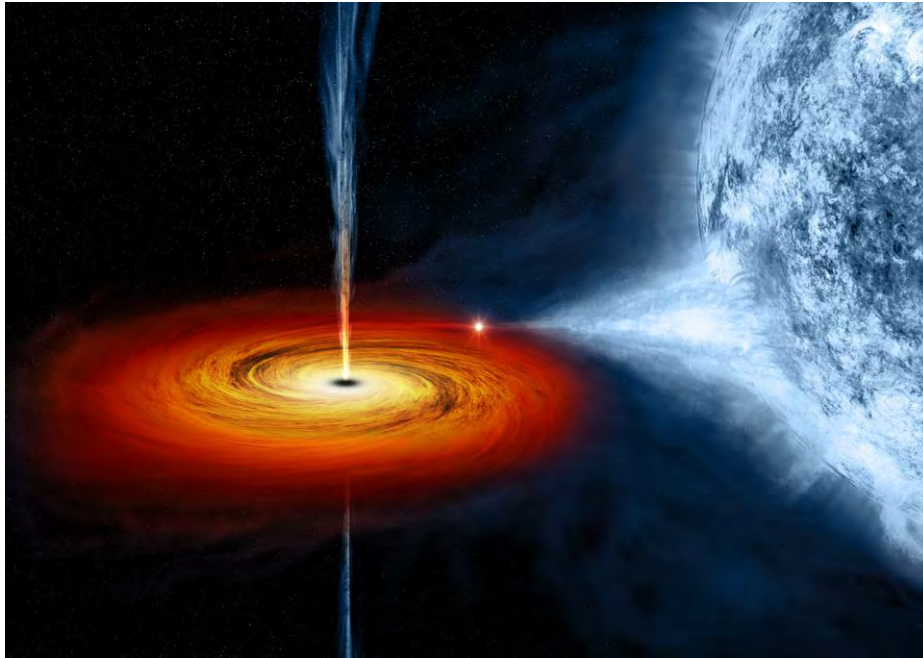
Why is Emergency Preparedness important for RHCs?

Adds a 9th Condition
of Participation

Is a Condition Level
Deficiency. (You can be
terminated – Lose RHC
Status)

Is time consuming
and costly to
implement.

Emergency Preparedness (EP) will be Time Consuming and Costly



Estimated to cost Independent
RHCs \$6,016 annually

START HERE



Emergency Preparedness Videos



Date	Title	Link
10/5/2016	Emergency Preparedness Requirements MLN Connects [®] Call 10/5/16	https://www.youtube.com/watch?v=GcPdvw4nZuU
3/10/2014	Understanding the Proposed Rule on Emergency Preparedness	https://www.youtube.com/watch?v=8splScqEEQM&t=1151s
3/7/2017	CMS Emergency Preparedness: Local Community Guidelines	https://www.youtube.com/watch?v=laMkR8d_BYU
10/6/2016	10 Keys to Healthcare Emergency Planning	https://www.youtube.com/watch?v=ip-mTeGqaql

Emergency Preparedness
Interpretative Guidelines
June 2, 2017
Appendix Z



Appendix Z Interpretative Guidelines

<p>On June 2, 2017, CMS released Appendix Z Which is the Interpretative Guidelines for Emergency Preparedness. (All 17 provider types are included)</p>	<p>https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertificationGenInfo/Downloads/Survey-and-Cert-Letter-17-29.pdf (74 page PDF)</p>
<p>Surveyor Tool Microsoft Excel which lists surveyor procedures for all 17 provider types.</p>	<p>https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Downloads/Surveyor-Tool-EP-Tags.xlsx</p>

The Compliance Team Issues EP Standards in July, 2017



<https://www.dropbox.com/s/16lp7y2d2abib2e/2017%20Emergency%20Preparedness%20The%20Compliance%20Team%20Standards%20Appendix%20Z.docx?dl=0>

(14 page PDF)

<http://www.thecomplianceteam.org/>

Emergency Preparedness Documents

Description and Importance	Link
Steps to Compliance - Action Plan for RHCs.	https://www.dropbox.com/s/vygnpzi2ff8r6ng/2017%20Emergency%20Preparedness%20Steps%20for%20Compliance.docx?dl=0
Emergency Preparedness Policy and Procedures Template	https://www.dropbox.com/s/woequokfzv94fsa/2017%20Emergency%20Preparedness%20Policy%20and%20Procedure%20%28Word%29.docx?dl=0
Communication Plan for RHCs Template	https://www.dropbox.com/s/499ls30tv37bi4d/2017%20Emergency%20Preparedness%20Communication%20Plan%20by%20HBS%20developed%20on%20September%2013%20C%202017.docx?dl=0

Emergency Preparedness Documents

Description and Importance	Link
Emergency Preparedness Checklist	https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Downloads/SandC_EPChecklist_Provider.pdf
Emergency Preparedness Healthcare Coalitions	https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Downloads/By-Name-by-State-Healthcare-Coalitions.pdf
Tabletop Exercise from FEMA on Winter Storms	https://www.dropbox.com/s/prbwuz4ndi4v8ou/2017%20Emergency%20Preparedness%20How%20to%20prepare%20for%20a%20winter%20storm%20with%20Tabletop%20Exercise.pdf?dl=0

CERT – Community Emergency Response Team

<https://www.fema.gov/media-library/assets/documents/107886>



Navigation

Search

Languages

Multimedia (Photos, Video, and Audio)

Multimedia Collections

Documents and Resources


Document Collections

Photo, Video Use Guidelines


Community Emergency Response Team (CERT) Dataset

The Community Emergency Response Team (CERT) Program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community. Visit <https://www.fema.gov/community-emergency-response-teams> for more information about CERT Program. This dataset provides the CERT registration program information for approved CERT programs that is featured online at <http://www.citizencorps.fema.gov>.

[OpenFEMA](#) 


	Size	Publication Date
 Community Emergency Response Team (CERT) Dataset	1.45M	

Resource Type: Document / Report | Last Updated: November 4, 2015

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 Official website of the Department of Homeland Security

Emergency Preparedness What is Required?





Words to Live By

“The time to repair the roof is when the sun is shining”



-JFK

What are the Goals and Objectives of EP



Goals



Address systemic gaps.



Provide a regulatory framework to ensure a coordinated emergency preparedness process.



Encourage coordination within communities and states as well as across state lines



Four Mandated Components



Emergency Plan

- Based on a risk assessment
- Using an all-hazards approach
- Update plan annually

Policies & Procedures

- Based on risk assessment and emergency plan
- Must address: subsistence of staff and patients, evacuation, sheltering in place, tracking patients and staff

Communications Plan

- Complies with Federal and State laws
- Coordinate patient care within facility, across providers, and with state and local public health and emergency management

Training & Exercise Program

- Develop training program, including initial training on policies & procedures
- Conduct drills and exercises

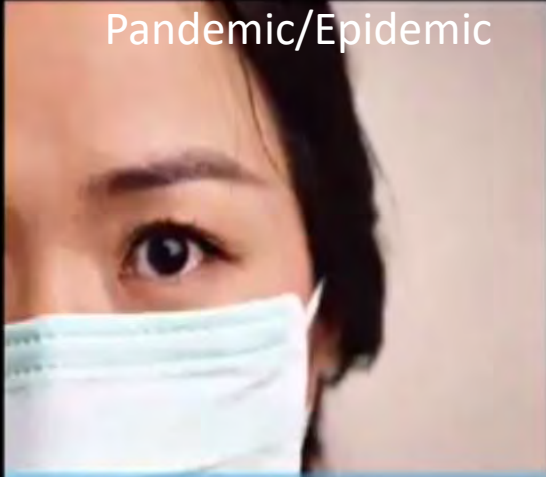
Four Core Elements of Emergency Preparedness

1. Risk Assessment and Emergency Plan

Identify the Following:

- Hazards likely in geographic area (an all hazards approach)
- Care-related emergencies
- Equipment and Power failures (one emergency leads to another)
- Interruption in Communications, including cyber attacks
 - Back up communication plans if primary plan fails.
- Loss of all/portion of facility
 - Test your generator for 4 hours at full 100% power annually.
(not required for RHCs)
- Loss of all/portion of supplies
- Plan is to be reviewed and updated at least annually
- Risk Assessment may already be done by local agencies if the RHCs reasoning for using it is included in the EP Policies.

Pandemic/Epidemic



Biological

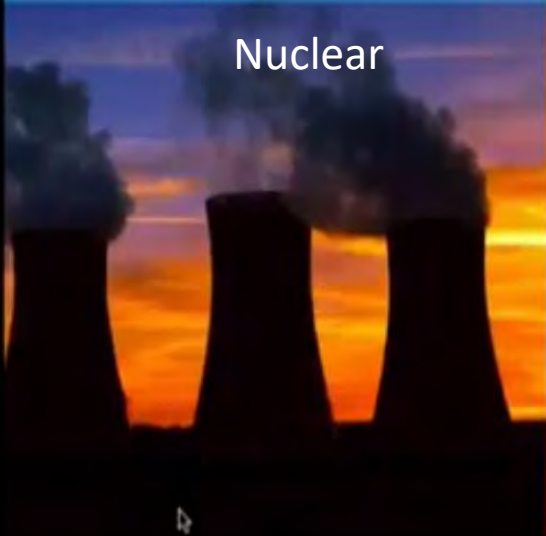


Chemical



6 Types of Preparedness Planning

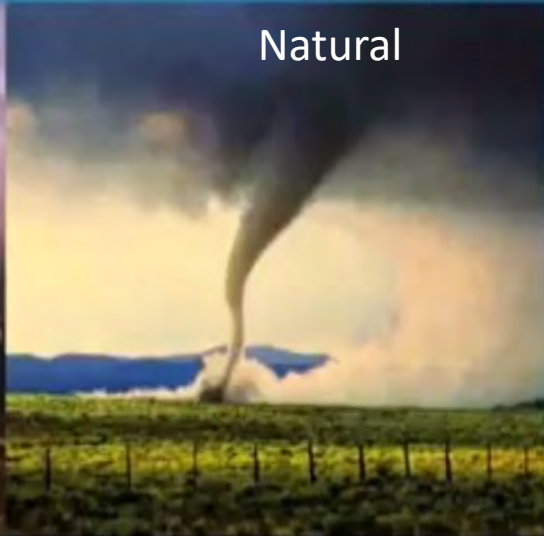
Nuclear



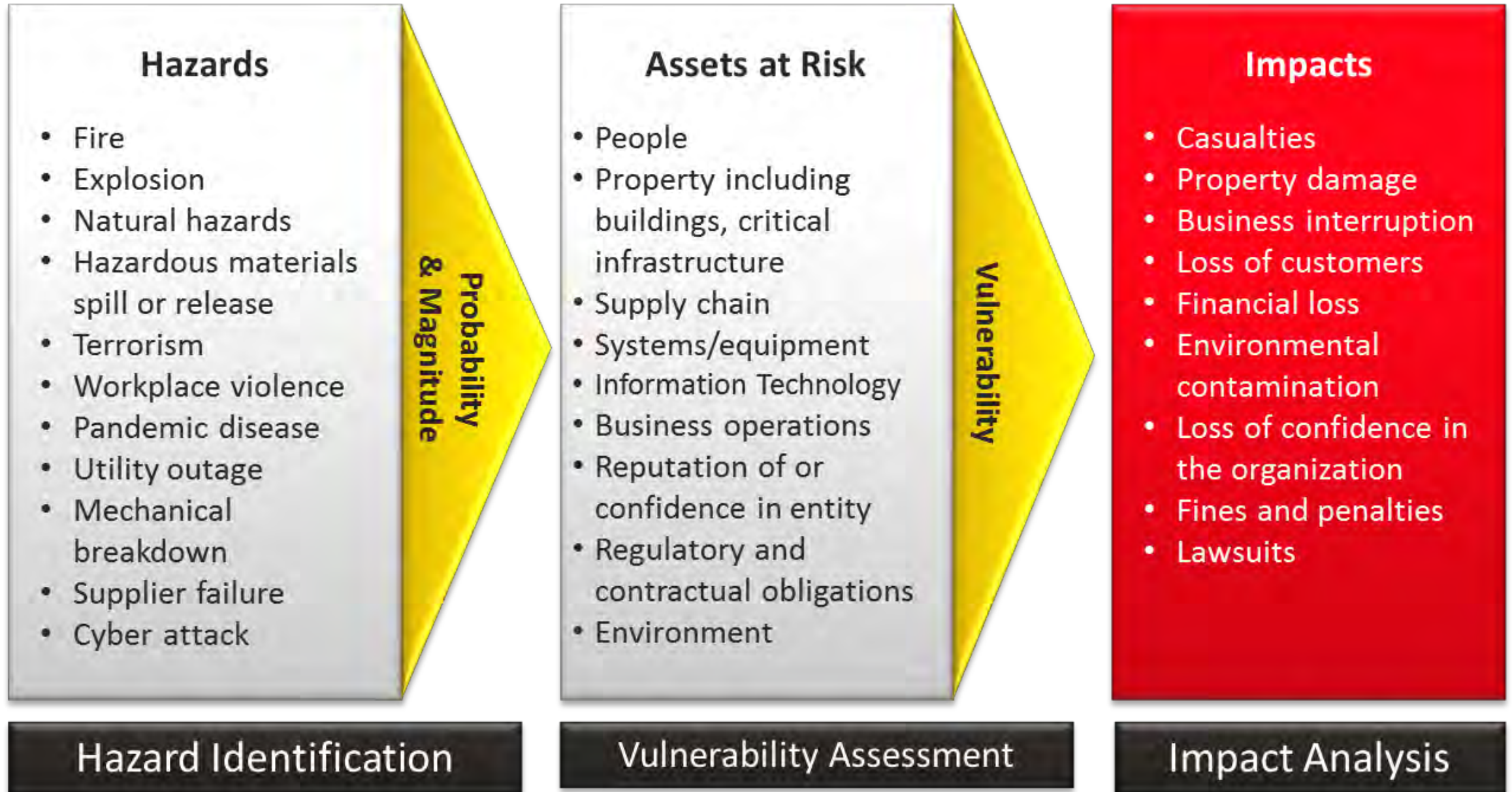
Fire/Power/etc.



Natural



What is an All Hazards Risk Assessment



Four Core Elements of Emergency Preparedness – 2. Policies & Procedures

Policies and procedures. The RHC must develop and implement emergency preparedness policies and procedures, based on the emergency plan set forth in paragraph (a) of this section, risk assessment at paragraph (a)(1) of this section, and the communication plan at paragraph (c) of this section. The policies and procedures must be reviewed and updated at least annually.

At a minimum, the policies and procedures must address the following:

- (1) Safe evacuation from the RHC, which includes appropriate placement of exit signs; staff responsibilities and patient needs.
- (2) A means to shelter in place for patients, staff, and volunteers who remain in the facility. (Not required to maintain food, water, etc.)

EP – 2. Policies & Procedures (continued)

(3) A system of medical documentation that preserves patient information, protects confidentiality of patient information, and secures and maintains the availability of records.

(4) The use of volunteers in an emergency or other emergency staffing strategies, including the process and role for integration of State and Federally designated health care professionals to address surge needs during an emergency.

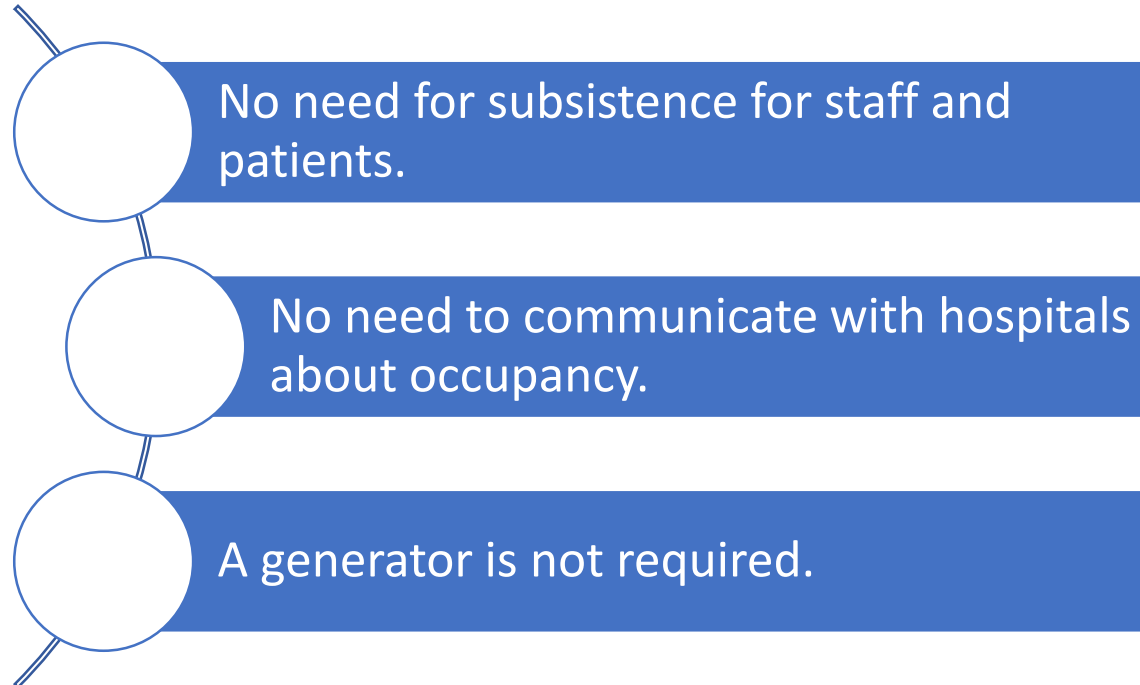
Centers for Medicare and Medicaid Services (CMS) Emergency Preparedness Requirements by Provider Type

Inpatient					
Provider Type	Emergency Plan	Policies and Procedures	Communication Plan	Training and Testing	Additional Requirements
Hospital	Develop a plan based on a risk assessment using an “all hazards” approach, which is an integrated approach focusing on capacities and capabilities critical to preparedness for a full spectrum of emergencies and disasters. The plan must be updated annually.	Develop and implement policies and procedures based on the emergency plan, risk assessment, and communication plan which must be reviewed and updated at least annually. System to track on-duty staff & sheltered patients during the emergency.	Develop and maintain an emergency preparedness communication plan that complies with both federal and state laws. Patient care must be well-coordinated within the facility, across health care providers and with state and local public health departments and emergency systems. The plan must include contact information for other hospitals and CAHs; method for sharing information and medical documentation for patients.	Develop and maintain training and testing programs, including initial training in policies and procedures and demonstrate knowledge of emergency procedures and provide training at least annually. Also annually participate in: <ul style="list-style-type: none"> • A full-scale exercise that is community- or facility-based; • An additional exercise of the facility’s choice. 	Generators—Develop policies and procedures that address the provision of alternate sources of energy to maintain: (1) temperatures to protect patient health and safety and for the safe and sanitary storage of provisions; (2) emergency lighting; and (3) fire detection, extinguishing, and alarm systems.
Critical Access Hospital	*	*	*	*	Generators

<https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Downloads/EP-Rule-Table-Provider-Type.pdf>

The Regulations are not one size fits all

Outpatient Providers					
Outpatient providers are not required to provide subsistence needs for staff and patients.					
Provider Type	Emergency Plan	Policies and Procedures	Communication Plan	Training and Testing	Additional Requirements
RHC/FQHC	*	Does not have to track staff and patients, or have arrangements with other RHCs to receive patients or have alternate care sites.	Does not need to provide occupancy information.	*	



Four Core Elements of Emergency Preparedness – 3. Communication Plan

2. Communication Plan

(c) *Communication plan.* The RHC must develop and maintain an emergency preparedness communication plan that complies with Federal, State, and local laws and must be reviewed and updated at least annually. The communication plan must include all of the following:

(1) Names and contact information for the following:

(i) Staff.

(ii) Entities providing services under arrangement.

(iii) Patients' physicians.

(iv) Other RHCs.

(v) Volunteers.

Communication Plan - Continued

- (2) Contact information for the following:
 - (i) Federal, State, tribal, regional, and local emergency preparedness staff.
 - (ii) Other sources of assistance.
- (3) Primary and alternate means for communicating with the following:
 - (i) RHC staff.
 - (ii) Federal, State, tribal, regional, and local emergency management agencies...

Four Core Elements of Emergency Preparedness

4. Training & Testing

(1) Training program. The RHC must do all of the following:

- (i) Initial training in emergency preparedness policies and procedures to all new and existing staff, individuals providing services under arrangement, and volunteers, consistent with their expected roles,
- (ii) Provide emergency preparedness training at least annually.
- (iii) Maintain documentation of the training.
- (iv) Demonstrate staff knowledge of emergency procedures.

Four Core Elements of Emergency Preparedness

4. Training & Testing (2)

(1)Testing. The RHC/FQHC must conduct exercises to test the emergency plan at least annually. The RHC must do the following:

(i)Participate in a full-scale exercise that is community-based or when a community-based exercise is not accessible, an individual, facility-based. If the RHC experiences an actual natural or man-made emergency that requires activation of the emergency plan, the RHC is exempt from engaging in a community-based or individual, facility-based full-scale exercise for 1 year following the onset of the actual event.

Training & Testing (3)

- (i) Conduct an additional exercise that may include, but is not limited to following:
 - (A) A second full-scale exercise that is community-based or individual, facility based.
 - (B) A tabletop exercise that includes a group discussion led by a facilitator, using a narrated, clinically-relevant emergency scenario, and a set of problem statements, directed messages, or prepared questions designed to challenge an emergency plan.



Homeland Security Exercise and Evaluation Program


Navigation

Search

Languages

- Multimedia (Photos, Video, and Audio)
- Multimedia Collections
- Documents and Resources
- Document Collections
- Photo, Video Use Guidelines

The Homeland Security Exercise and Evaluation Program (HSEEP) provides a set of guiding principles for exercise programs, as well as a common approach to exercise program management, design and development, conduct, evaluation, and improvement planning. HSEEP exercise and evaluation doctrine is flexible, adaptable, and is for use by stakeholders across the whole community and is applicable for exercises across all mission areas – prevention, protection, mitigation, response, and recovery.


	Size	Publication Date
 Homeland Security Exercise and Evaluation Program	0.72M	April 1, 2013

Resource Type: Document / Report | Last Updated: June 17, 2016

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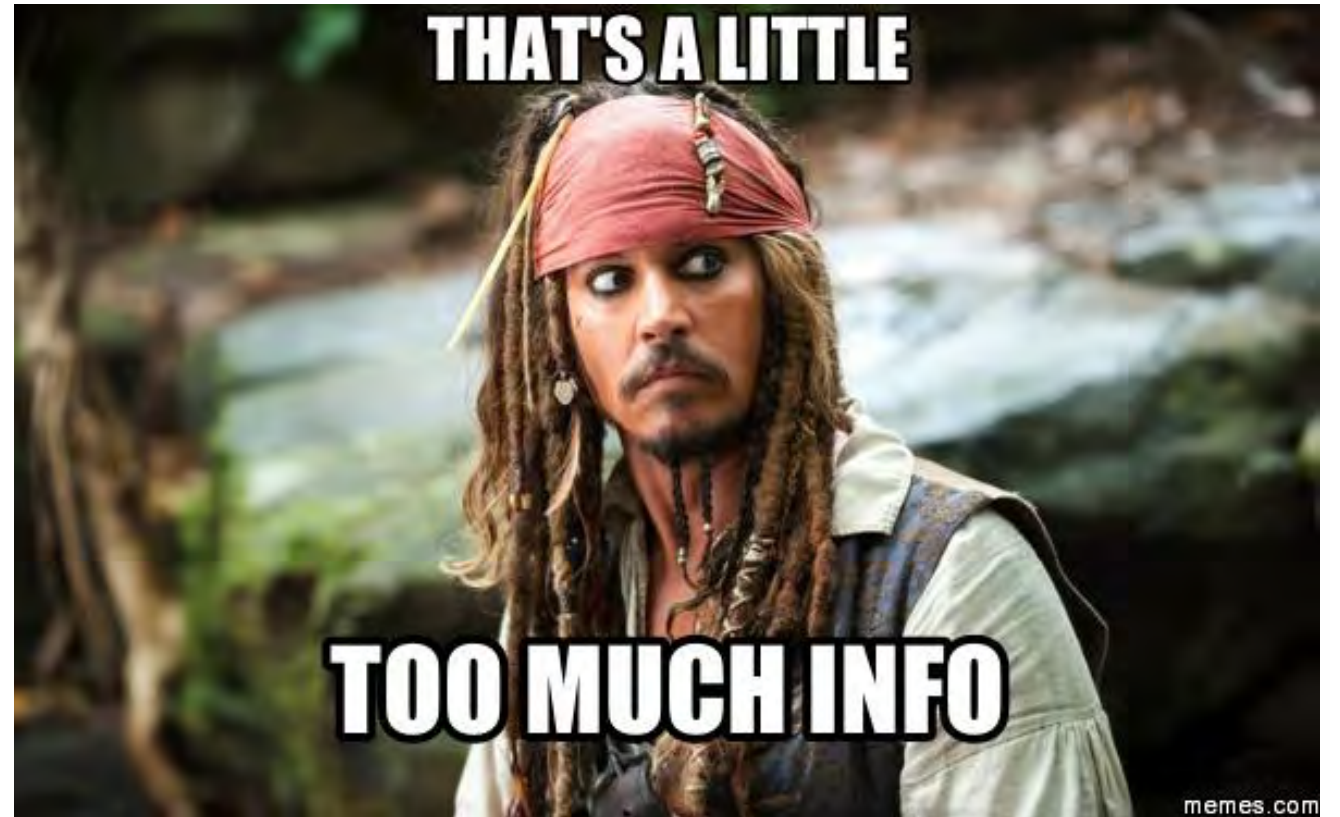


 Official website of the Department of Homeland Security

https://www.fema.gov/media-library-data/20130726-1914-25045-8890/hseep_apr13_.pdf

Information and Resources

It is very easy to get lost in all the information on Emergency Preparedness. Here are some resources.



What is ASPR Tracie

The U.S. Department of Health and Human Services (HHS) Office of the **Assistant Secretary for Preparedness and Response (ASPR)** sponsors the **ASPR Technical Resources, Assistance Center, and Information Exchange (TRACIE)**.

<https://asprtracie.hhs.gov/cmsrule>

Note: Think Regional Extension Center for Emergency Preparedness

ASPR TRACIE



- Self-service collection of audience-tailored materials
- Subject-specific, SME-reviewed "Topic Collections"
- Unpublished and SME peer-reviewed materials highlighting real-life tools and experiences



- Personalized support and responses to requests for information and technical assistance
- Accessible by toll-free number (1844-5-TRACIE), email (askasprtracie@hhs.gov), or web form (ASPRtracie.hhs.gov)



- Area for password-protected discussion among vetted users in near real-time
- Ability to support chats and the peer-to-peer exchange of user-developed templates, plans, and other materials

ASPRtracie.hhs.gov/CMSrule

- ASPR TRACIE's Topic Collections and provider- and supplier-specific resources can help organizations involved in implementing the CMS requirements with resources tailored to their specific needs
- Resources for hazard vulnerability assessments, emergency plans, policies and procedures, communications plans, trainings, and testing



41:33 / 50:05

MLN Connects

23

Emergency Preparedness Requirements MLN Connects® Call
10/5/16

CMSHHSgov

Up next

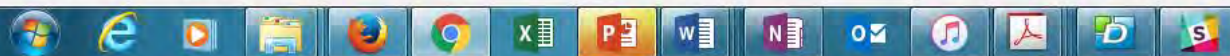
Autoplay



CMS Emergency Preparedness Guidelines with Bob McKee, DSc, Boston University

Show all

2017 Emergency P...pdf 2017 Cost Reportpdf WPS Address Cha...pdf 2017 Cost Reportpdf



12:01 AM
4/5/2017

CMS Resources

<https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Templates-Checklists.html>

The screenshot shows a web browser window displaying the CMS.gov website. The address bar shows the URL: <https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Templates-Checklists.html>. The page header includes the CMS.gov logo and navigation links: Home, About CMS, Newsroom, FAQs, Archive, Share, Help, and Print. A search bar is also present with the text "Learn about your health care options".

The main navigation menu includes: Medicare, Medicaid/CHIP, Medicare-Medicaid Coordination, Private Insurance, Innovation Center, Regulations & Guidance, Research, Statistics, Data & Systems, and Outreach & Education.

The breadcrumb trail is: Home > Medicare > Survey & Certification - Emergency Preparedness > Templates & Checklists.

The page title is "Templates & Checklists". The main content area contains the following text:

With the input of the S&C Emergency Preparedness Stakeholder Communication Forum, CMS has compiled a list of useful national emergency preparedness resources to assist State Survey Agencies (SAs), their State, Tribal, Regional, local emergency management partners, and health care providers to develop effective and robust emergency plans.

Resources, updates, and links will be regularly posted on this Web site including:

- Public health emergency declarations
- Emergency preparedness tools
- Emergency preparedness training
- Survey & Certification Public Health Emergency Frequently Asked Questions – All Hazards
- SA Emergency Preparedness Promising Practices
- Pandemic Flu information

For specific questions please contact SCGEmergencyPrep@cms.hhs.gov

Downloads

- [Health Care Provider Voluntary After Action Report/Improvement Plan Template and Instructions \[ZIP, 54KB\]](#)
- [All Hazards Frequently Asked Questions \[PDF, 236KB\]](#)
- [CMS EP Acronym Glossary Final \[PDF, 380KB\]](#)
- [Emergency Preparedness Checklist for All Providers \[PDF, 109KB\]](#)
- [Emergency Preparedness Checklist ITC Facilities Specific \[PDF, 79KB\]](#)

The Windows taskbar at the bottom shows the time as 11:29 PM on 4/5/2017 and the system tray with various icons.

Get Started. This will take Time!!!



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