

Crosswalk to RHC Policy and Procedure Manual

The Compliance Team	Rural Health Clinic
Corporate Compliance:	
COM 1.0 Corporate Compliance Plan	RHC Tab 8 - Policy Number 820
COM 1.0.1	RHC Tab 8 - Policy Number 820
COM 1.0.1 a, b, c, d, e, f, g	RHC Tab 8 - Policy Number 820
Administration:	
ADM 4.0.4 Written policies and procedures on line of authority and responsibilities	RHC Tab 4 - Policy Number 410
ADM 5.02 Written policies and procedures for identifying categories of practitioners.	
ADM 5.0.2 a, b, c, d (md, APRN, LPCC)	
ADM 6.0.1 Written policies of a mechanism in place for review and approval of policies	RHC Tab 1 - Page after Table of Contents
ADM 6.0.2 This must be the signature page.	RHC Tab 1 - Page after Table of Contents
ADM 7.0 Written policies and proc. for maintaining pt health records	RHC Tab 7 - Policy Number 700 - HIPAA P & P manual
ADM 8.0 Written policies and proc addressing the protection of record information	RHC Tab 7 - Policy Number 700 - HIPAA P & P manual
ADM 8.0.1 Written policies and proc. that govern the use and removal of patient health records from clinic and conditions for the release of pt information	RHC Tab 7 - Policy Number 710 - HIPAA P & P manual
ADM 10.01b Written policy pertaining to the contents in the crash cart	RHC Tab 6 - Policy Number 632
ADM 11.0.1c Written policies for clean/orderly environment that addresses disinfection surfaces(carpet,furniture) and disposal of regulated waste.	RHC Tab 3 - Policy Number 308
Human Resources	
HR 1.0 Written policies and proc. for hiring, orienting and training employees.	RHC Tab 5 - Policy Number 500
HR 1.0.1 Written policies and proc. specifying personnel qualifications, training, experience, cont ed requirements.	RHC Tab 5 Added Policy Number 580, 590, and 595
Quality Improvement	
QI 1.0.1 Written annual evaluation policy determining who is to do the eval, how is it to be done and what is reviewed.	RHC Tab 8 - Policy Number 810
QI 2.0.4 Written procedures for defining , handling, reviewing and resolving complaints	RHC Tab 8 - Policy Number 800
QI 2.0.6 Complaints	RHC Tab 8 Policy 810
Equipment Management	
EQP 1.0 Written policies and proc for equipment management	RHC Tab 3 - Policy Number 301
EQP 1.0.1 Written policies and proc. stating the process for cleaning, maintaining and storing equipment including the sections below:	RHC Tab 3 - Policy Number 301
EQP 1.0.1 a, b, c, d, e, f	RHC Tab 3 - Policy Number 301
Infection Control	
INF 1.0.1 Written policies and proc for infection control.	RHC Tab 3 - Policy Number 308
Patients Services and Instructions	
PTS 2.0.1 Written scope of service policy	RHC Tab 6 - Policy Number 600
PTS 3.0 Written healthcare policies for all patient care services	RHC Tab 6 - Policy Number 600
PTS 3.0.1	RHC Tab 6 - Policy Number 600
PTS 3.0.2 Patient care policies initially developed and reviewed biennially by an advisory group	RHC Tab 8 - Policy Number 810
PTS 3.0.3 Written policy for referring patients to needed services that cannot be provided at the clinic	RHC Tab 6 - Policy Number 625
PTS 3.0.4 Written patient care policies	See Protocols
PTS 3.0.4 a, b, c,	See Protocols
PTS 3.0.5 Evidence that staff is trained onpolicies	See Tests Given to Employees on HIPAA, OSHA, Etc.
Pharmaceutical services	
DRG 1.0 Written policies for storage, handling and dispensing of drugs, biologicals and supplies. Written policies should include:	RHC Tab 3 - Policy Number 305 & 306
DRG 1.0.1	RHC Tab 3 - Policy Number 305 & 306
DRG 1.0.1 a, b, c, d, e, f, g, h, i, j	RHC Tab 3 - Policy Number 305 & 306
Emergency Preparedness	
EP 2.0 Developed and implemented emergency preparedness policies and procedures- preparedness plan, risk assesment, communications plan.	EP Policy and Procedure Manual Tab 2, 3, and 5
EP 2.0.1	Page 4
EP 2.0.2 Policies and procedures must include:	See Below
EP 2.0.2 a Evacuation	EP Policy and Procedure Manual Tab 4 E0020
EP 2.0.2 b Shelter in Place	EP Policy and Procedure Manual Tab 4 E0022
EP 2.0.2 c Medical Documents	EP Policy and Procedure Manual Tab 4 E0023
EP 2.0.2 d Volunteers	EP Policy and Procedure Manual Tab 4 E0024
EP 2.0.2 e In case of Power out - New Policy	EP Policy and Procedure Manual Tab 4 E0060