

So I got my RHC vax
confidence grant, now what?

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Today's Presentation

- Understanding your NoA (Notice of Award)
- Obligations of my organization (as a grantee)
- How do I spend my money?
- Who do I contact with questions or concerns?

Notice of Award

- Take note of your Unique Federal Award Identification Number (FAIN)
- See the amount of your award.
- Claim spending for costs within the award dates 7/1/21 to 6/30/22.
- Make sure all the information about your organization is correct!
 - If something is wrong, then contact your Grants Management Specialist or Program Official to get any changes made.

Notice of Award

- Read your specific NoA! If there are items due for your award (change in budget, narrative, work plan, or verification of eligibility status, etc.), do that immediately!!!
- Significant changes in scope or budget revisions must be submitted through Prior Approval action in the HRSA Electronic Handbook.
 - Contact your HRSA Program Official prior to doing this.
- Payment Management System – discussed on Thursday

Obligations of my Organization (as a grantee)

- Use the funds for allowable expenditures.
- Register with the Payment Management System.
- Register with HRSA Electronic Handbook for reporting and changes.
- Follow are terms of the NoA.
- Respond to HRSA requests!!!
- Have necessary policies, procedures, and financial controls!

How do I spend my money?

Do NOT do the following.

- No indirect funds unless you have a federally-approved indirect rate.
- Make sure you do not pay more than an employee's salary (not more than 1.0 FTE).
- If you purchase equipment, items over \$5,000 or more per-unit acquisition cost, you must do extra reporting.
 - The item is also owned by HRSA.

How can I spend my money?

- Pay staff members and fringe benefits.
- Purchase supplies.
- Vaccine confidence events.
- The following are from hrsa.gov:
 - Helping to increase vaccine confidence and uptake.
 - Improving health care in rural areas.

How do I spend my money?

- From HRSA.gov
 - Reinforcing basic messages about prevention and treatment of COVID-19 and other infectious diseases;
 - Accessing vaccinations;
 - Education and outreach efforts around vaccine benefits and safety;
 - Vaccine promotion;
 - Providing information to rural residents about how and where to get vaccinated; and
 - Coordinating with existing vaccination sites and public health partners to identify isolated and/or vaccine hesitant populations.

Extra Tips from an Experienced Grantee

- Do not request an extension.
- Spend your money during the project period.
- Personnel costs, fringe benefits, and supplies are the easiest method of spend the grant!
- Don't use this for rewards or incentives because the rules are complicated.
- Don't purchase a mobile unit unless you will ONLY use it for the vaccine confidence program.

Contacts

- Questions about attaining your NoA, your grant contacts, or other basic grant questions.
 - rhcvoxconfidenceinfo@nosorh.org
 - rhcvoxconfidence@hrsa.gov
 - vaxconfidence@narhc.org
- NoA #9 – Grants Management Specialist (money questions)
- NoA #10 – Program Official (programmatic questions)
 - You should have a call with this individual.
 - Respond to any and all emails from either of these HRSA officials.

Thursday's Presentation

- Payment Management System
- How do I get my money/funding?
- What documentation do I need?
- Reporting Requirements

Contact me for a free resource about Payment Management System or for Future Grant Information

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